

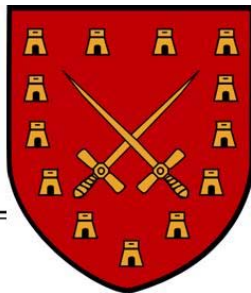
Kunsill Lokali Pembroke

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**Pembroke Local Council**

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MINUTI**Laqgħa tal-Kunsill Lokali Pembroke****TMINN LEĠISLATURA****Laqgħa Numru 15/2020**

It-Tlieta 15 ta' Diċembru, 2020

Il-Kunsill Lokali Pembroke Itaq' fl-Uffiċċju Amministrattiv tiegħu li jinsab fl-indirizz Triq Alamein, Pembroke, fis-6:00 ta' wara nofsinhar.

PREŻENTI:

Dean Hili – Sindku
Omar Elaref Arab – Viċi Sindku
Désirée Vella Brincat – Kunsillier (virtwalment)
Charles Cesare – Kunsillier
Raymond Lanzon – Kunsillier

ASSENTI b'APOLOGIJI Skont Ordni Permanenti 14A (3):

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ASSENTI

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UFFIĊJAL PREŻENTI:

Kevin Borg – Segretarju Eżekuttiv
Ryan Muscat – Accountant tal-Kunsill

Sindku : Avv. Dean Hili Viċi Sindku : Omar Elaref Arab
Kunsilliera : Dr. Désirée Vella Brincat M.D, Charles Cesare u Raymond Lanzon

Segretarju Eżekuttiv : Kevin Borg

Minuti

Is-Sindku Dean Hili ppresjeda l-laqqgħa.

15.1 Qari tal-ittri ta' apologiji.

- 15.1.1. Is-Sindku Dean Hili wara l'innota li l-membri kollha kienu preżenti, għadda għall-item li kien imiss.

15.2 Kunsiderazzjoni u Approvazzjoni tal-Minuti 09/K8/2019.

- 15.2.1 Is-Sindku Dean Hili ippropona l-approvazzjoni tal-Minuti referenza 09/K8/2019 kif ippreżentati, liema laqqgħa pubblika kienet saret fi-19 ta' Diċembru 2019.
- 15.2.2 Il-Kunsillier Charles Cesare issekonda.
- 15.2.3 Il-Kunsill qabel unanimament.

15.3 Komunikkazzjoni mis-Sindku.

- 15.3.1 Is-Sindku Dean Hili irrimarka li l-Kunsill ipprepara l-estimi finanzjarja abbażi tal-infieq tas-sena li għaddiet.

15.4 Abbozz tal-Estimi finanzjarja għas-sena 2021.

- 15.4.1 L-Accountant Ryan Muscat ta' rendikont tad-dħul u l-ħruġ propost għas-sena 2021. **(Ara Dok. 1)**
- 15.4.2 Fid-dawl li ma kien hemm ebda rispons mill-pubbliku, is-Sindku Dean Hili ikkunsidra li ma' kien hemm ebda oġġezzjoni għall-estimi kif proposti.

15.5 Mistoqsijiet mill-pubbliku.

- 15.5.1 Is-Sindku Dean Hili irrimarka li l-Kunsill kien qassam ittra f'kull dar tal-lokal fejn ir-residenti ġew mistiedna jsegu l-laqqgħa online kif ukoll jirreġistraw l-interess tagħhom jekk xtaqu li jipparteċipaw. Fil-fatt kien hemm persuna waħda li wera interess l'izda ma daħalx għall-laqqgħa. **(Ara Dok. 2 u 3)**
- 15.5.2 Fid-dawl li ma kien hemm ebda mistoqsija online fuq il-portal uffiċjali tal-Kunsill, Is-Sindku Dean Hili għadda għall-item li kien imiss.

15.6 Tmiem tal-laqqgħa.

- 15.6.1 Il-laqqgħa ntemmet fil-18:30pm.

Konfermati, illum 28 ta' Jannar, 2021

IFFIRMAT

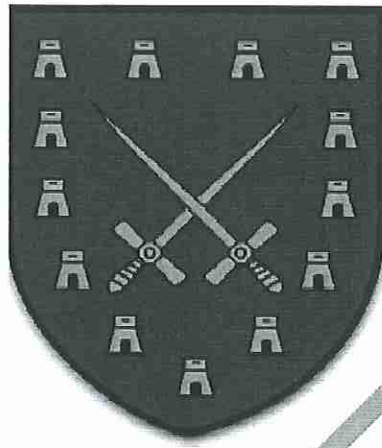
Avv. Dean Hili

Sindku

IFFIRMAT

Kevin Borg

Segretarju Eżekuttiv



Pembroke Local Council

**Annual Budget
For
Financial Year
2021**

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Overview and Summary

Income and Expenditure**Results for the Year 2020**

From the financial year ending 31st December 2020 bank balances are projected to end up with a positive balance of **€428,913**.

When Current Liabilities (Creditors and Accruals) and Inventory are taken into consideration, net available funds that can be spent will be in the region of **€410,693**.

Revenue for the Year 2021

This year the Council will be allocated the sum of €517,015.00. It is also envisaged to have other income, €3,000.00 from permits and €2,500.00 LES administrative, for an overall total of **€517,015.00**.

Expenditure for the Year 2021

The expenditure including payment of outstanding accounts is distributed on three key votes. These are: -

Wages and Salaries

The Council is employing the full complement and is therefore allocating **21.1%** of all expenditure ie **€108,846.00**.

Operations and Maintenance

This vote will have an allocation of **64.8%** for a total amount of **€334,821.00**.

Administration Other Expenditure

This vote will have an allocation of **6.4%** for a total amount of **€33,347.00**.

Depreciation

This vote will have an allocation of **7.7%** for a total amount of **€40,001.00**.

SIGNED

Dr Dean Hili
Mayor

SIGNED

Kevin Borg
Executive Secretary

Budgeted Statement of Income and Expenditure

DESCRIPTION

BUDGET Jan-Dec 2020	FORECAST Jan-Dec 2020	BUDGET Jan-Dec 2021	VARIANCE Bud-Bud	VARIANCE Bud-Act
€	€	€	€	€

Income

Funds received from Central Government (1)	504,916	500,314	511,515	6,599	11,201
Income raised from Bye-Laws (2)	3,000	8,225	3,000	-	(5,225)
Income raised from LES (3)	2,500	3,008	2,500	-	(508)
Investment Income (4)	100	-	-	(100)	-
Other Income (5)	100	9,110	-	(100)	(9,110)
TOTAL	510,616	520,657	517,015	6,399	(3,642)

Expenditure

Personal Emoluments (6)	106,319	107,445	108,846	2,528	1,401
Operations and Maintenance (7)	330,602	371,950	334,821	4,219	(37,129)
Administration (8)	36,395	27,386	33,347	(3,048)	5,961
Finance Cost (9)	-	-	-	-	-
Other Expenditure (10)	37,300	51,373	40,001	2,701	(11,372)
TOTAL	510,616	558,154	517,015	6,399	(41,139)

Surplus / Deficit

0	(37,497)	0	(0)	37,497
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Budgeted Statement of Affairs

DESCRIPTION	BUDGET as at 31 Dec 2020 €	FORECAST as at 31 Dec 2020 €	BUDGET as at 31 Dec 2021 €	VARIANCE Bud-Bud €	VARIANCE Bud-Act €
Non-current Assets					
Property, Plant and Equipment (16)	222,408	208,334	218,333	(4,075)	9,999
Current Assets					
Inventories (11)	1,500	1,500	1,500	-	-
Receivables (12)	4,000	4,000	4,000	-	-
Cash and Cash Equivalents (13)	521,893	428,913	418,913	(102,980)	(10,000)
Total Current Assets	527,393	434,413	424,413	(102,980)	(10,000)
Current Liabilities (14)					
Payables	53,000	3,012	53,000	-	49,988
Current portion of Long-Term Borrowings	-	-	-	-	-
Total Current Liabilities	53,000	3,012	53,000	-	49,988
Net Current Assets	474,393	431,401	371,413	(102,980)	(59,988)
Non-current liabilities (15)	-	-	-	-	-
Net Assets	696,801	639,735	589,746	(107,055)	(49,989)
Reserves					
Retained Funds	696,801	639,735	639,735	(57,066)	0

Financial Situation Indicator

DESCRIPTION	BUDGET as at 31 Dec 2020 €	FORECAST as at 31 Dec 2020 €	BUDGET as at 31 Dec 2021 €
Current Assets	527,393	434,413	424,413
Current Liabilities	53,000	3,012	53,000
Total Long Term Liabilities	-	-	-
Commitments approved by Ministry	-	-	-
	474,393	431,401	371,413
Government Allocation	504,916	500,314	511,515
FSI	93.95%	86.23%	72.61%

Cash Budget

DESCRIPTION	QTR 1	QTR 2	QTR 3	QTR 4	TOTAL
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	
	2021	2021	2021	2021	2021
	€	€	€	€	€
Cash Inflows					
Government cash inflows	127,879	127,879	127,879	127,879	511,514
Cash flows from Bye-Laws & L.N fees	750	750	750	750	3,000
Local Enforcement cash flows	625	625	625	625	2,500
Finance cash flows					
Loan Proceeds	-	-	-	-	-
Investment income	-	-	-	-	-
Capital cash flow					
Proceeds from disposal of assets	-	-	-	-	-
Cash received from EU funds	-	-	-	-	-
Cash received from Twinning	-	-	-	-	-
Cash from Community Services	-	-	-	-	-
Other Cash Inflows	-	-	-	-	-
TOTAL Inflows	129,254	129,254	129,254	129,254	517,014
Cash Outflows					
Personal Emoluments	27,212	27,212	27,212	27,212	108,846
Operations & Maintenance	83,705	83,705	83,705	83,705	334,821
Administration	8,337	8,337	8,337	8,337	33,347
Finance	-	-	-	-	-
Capital					
Acquisition of property	-	-	-	-	-
Construction	-	-	-	-	-
Improvements	-	-	-	-	-
Special programmes	-	-	-	-	-
Gnien ta' Kalkuta (Net of Grants)	-	-	50,000	-	50,000
	-	-	50,000	-	50,000
Cash outflows re EU projects	-	-	-	-	-
Cash outflows re Twinning	-	-	-	-	-
Cash outflows re Community Services	-	-	-	-	-
	-	-	-	-	-
TOTAL Outflows	119,254	119,254	169,254	119,254	527,014
SURPLUS / (DEFICIT)	10,000	10,000	(40,000)	10,000	(10,000)
Brought forward (Bank /Cash Bal.)	428,913	438,913	448,913	408,913	428,913
Carry forward	438,913	448,913	408,913	418,913	418,913

Detailed Estimates of Income**DESCRIPTION**

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET Jan-Dec 2020	ACTUAL Jan-Sept 2020	FORECAST Oct-Dec 2020	TOTAL Jan-Dec 2020	BUDGET Jan-Dec 2021	VARIANCE Bud-Bud	VARIANCE Bud-Act
€	€	€	€	€	€	€

Income**1 Funds received from Central Government:**

- 0001 In terms of section 55 CAP 363
0002-0004 In terms of section 58 CAP 363
0005-0019 Other Income

472,033	354,985	117,897	472,882	483,872	11,839	10,990
-	-	-	-	-	-	-
32,883	20,574	6,858	27,432	27,643	(5,240)	211
504,916	375,559	124,755	500,314	511,515	6,599	11,201

2 Bye-Laws & Legal Fees

- 0021-0025 Community Services
0026-0035 Income from Permits

-	-	-	-	-	-	-
3,000	6,169	2,056	8,225	3,000	-	(5,225)
3,000	6,169	2,056	8,225	3,000	-	(5,225)

3 Local Enforcement Income

- 0037 Commission from Regional Committees
0038-0055 Contraventions

2,500	2,256	752	3,008	2,500	-	(508)
-	-	-	-	-	-	-
2,500	2,256	752	3,008	2,500	-	(508)

4 Investment Income

- 0091-0095 Bank interest
0096-0099 Income received from Government Securities

100	-	-	-	-	(100)	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
100	-	-	-	-	(100)	-

5 General Income

- 0056-0065 Sponsorships
0066-0069 Documents & Information
0070-0075 EU Funds
0076-0080 Twinning
0081-0089 Insurance Claims
0100-0109 Donations
0110-0119 Contributions
0120-0129 General Income

-	3,250	-	3,250	-	-	(3,250)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
100	114	38	152	-	(100)	(152)
-	1,501	500	2,001	-	-	(2,001)
-	2,780	927	3,707	-	-	(3,707)
-	-	-	-	-	-	-
100	7,645	1,465	9,110	-	(100)	(9,110)

Total

510,616	391,629	129,028	520,657	517,015	6,399	(3,642)
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Detailed Estimates of Expenditure

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	Jan-Sept	Oct-Dec	Jan-Dec	Jan-Dec		
	2020	2020	2020	2020	2021	Bud-Bud	Bud-Act
	€	€	€	€	€	€	€
6 Personal Emoluments							
1100 Mayor's Allowance	10,404	7,803	2,601	10,404	10,571	168	167
1200 Employees' Salaries & Wages	66,628	49,917	16,639	66,556	68,862	2,234	2,306
1300 Bonuses	6,658	6,286	2,095	8,381	6,823	165	(1,558)
1400 Income Supplements	800		800	800	800	-	-
1500 Social Security Contributions	6,299	4,753	1,584	6,337	6,550	251	213
1600 Allowances	13,000	9,750	3,250	13,000	13,000	-	-
1700 Overtime	2,530	1,475	492	1,967	2,240	(290)	273
	106,319	79,984	27,461	107,445	108,846	2,528	1,401
7 Operations and Maintenance							
2100-2149 Public Utilities	3,173	2,375	792	3,167	3,353	180	186
2200-2259 Public Materials & Supplies	1,100	506	169	675	1,100	-	425
2300-2399 Repairs & Upkeep	97,471	41,175	113,725	154,900	99,440	1,970	(55,460)
2400-2449 Rent	1,456	1,054	351	1,405	1,456	-	51
3010 Street Lighting	8,000	15,054	5,018	20,072	8,000	-	(12,072)
3020 Lease of Equipment	-	-	-	-	-	-	-
3030 Insurance	2,044	2,004	668	2,672	6,064	4,020	3,392
3035 Bank Charges	200	51	17	68	220	20	152
3038 Penalties	-	-	-	-	-	-	-
3040 Waste Disposal	19,905	12,343	4,114	16,457	18,000	(1,905)	1,543
3041 Refuse Collection	51,901	37,431	12,477	49,908	51,901	-	1,993
3042 Bulky Refuse Collection	14,400	9,805	3,268	13,073	14,400	-	1,327
3043 Bins on wheels	-	-	-	-	-	-	-
3045 Bring in sites	200	-	-	-	200	-	200
3051 Road & Street Cleaning	39,000	29,301	9,767	39,068	39,000	-	(68)
3052 Cleaning & Maintenance of Non-Urban Areas	19,390	13,853	4,618	18,471	19,390	-	919
3053 Cleaning of Public Conveniences	4,524	3,403	1,134	4,537	4,515	(9)	(22)
3055 Cleaning of Council Premises	2,400	2,839	946	3,785	2,700	300	(1,085)
3060 Cleaning & Maintenance of Parks & Gardens	16,856	12,790	4,263	17,053	16,860	4	(193)
3061 Cleaning & Maintenance of Soft Areas	21,749	15,221	5,074	20,295	21,749	-	1,454
3062 Cleaning & Maintenance of Beaches & CA	-	-	-	-	-	-	-
3063 Cleaning & Maintenance of Country Non-Urban	-	-	-	-	-	-	-
3064 Other Contractual Services	9,389	3,680	1,227	4,907	9,889	500	4,982
3070-3090 Consultation Fees	2,000	-	-	-	2,000	-	2,000
3100-3139 Contract & Project Management	-	-	-	-	-	-	-
3300-3379 Hospitality	14,465	950	317	1,267	14,465	-	13,198
3380-3389 Community	981	-	-	-	120	(861)	120
3600-3694 Local Enforcement Expenses	-	42	14	56	-	-	(56)
3700-3799 EU Projects	-	-	-	-	-	-	-
3800-3899 Twinning	-	-	-	-	-	-	-
Donations	-	114	-	114	-	-	(114)
	330,602	203,991	167,959	371,950	334,821	4,219	(37,129)

Detailed Estimates of Expenditure (Continued)**DESCRIPTION**

A	B	C	D (B + C)	E	F (E - A)	G (E - D)
BUDGET Jan-Dec 2020	ACTUAL Jan-Sept 2020	FORECAST Oct-Dec 2020	TOTAL Jan-Dec 2020	BUDGET Jan-Dec 2021	VARIANCE Bud-Bud	VARIANCE Bud-Act
€	€	€	€	€	€	€

8 Administration & Other Expenditure

2150-2199 Office Utilities	3,645	1,578	526	2,104	3,645	-	1,541
2260-2299 Office Materials & Supplies	100	26	9	35	100	-	65
2450-2499 Office Rent	-	-	-	-	-	-	-
2500-2599 National & International Memberships	1,100	86	-	86	1,100	-	1,014
2600-2699 Office Services	3,795	4,608	1,536	6,144	2,995	(800)	(3,149)
2700-2799 Transport	1,150	-	-	-	2,250	1,100	2,250
2800-2899 Travel	-	-	-	-	-	-	-
2900-2999 Information Services	2,650	1,074	358	1,432	2,650	-	1,218
3050 Office Cleaning	-	-	-	-	-	-	-
3140-3199 Professional Services	22,405	12,843	4,281	17,124	19,057	(3,348)	1,933
3200-3299 Training	500	-	-	-	500	-	500
3345 Office Hospitality	800	461	-	461	800	-	339
3400-3499 Incidental Expenses	250	-	-	-	250	-	250
	-	-	-	-	-	-	-
	36,395	20,676	6,710	27,386	33,347	(3,048)	5,961

9 Finance Costs

3036 Interest on Bank Loan

-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-

10 Other Expenditure

3500-3599	Loss / (Profit) on Disposal of assets	-	-	-	-	-	-	
3695	Increase/(Decrease) in allowance for bad debts	-	-	-	-	-	-	
8000-8099	Depreciation	37,300	23,530	27,843	51,373	40,001	2,701	(11,372)
		37,300	23,530	27,843	51,373	40,001	2,701	(11,372)

Total

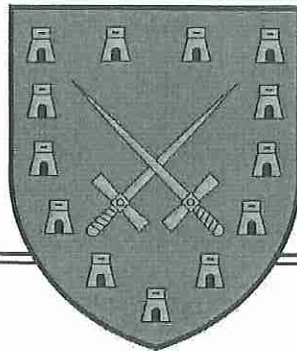
Detailed Estimates of Statement Of Affairs

DESCRIPTION	A	B	C	D (B + C)	E	F (E - A)	G (E - D)
	BUDGET	ACTUAL	FORECAST	TOTAL	BUDGET	VARIANCE	VARIANCE
	Jan-Dec	as at	changes from	as at	Jan-Dec	Bud-Bud	Bud-Act
	2020	30-Sep 2020	30 Sep-31 Dec 2020	31-Dec 2020	2021		
	€	€	€	€	€	€	€
11 Inventory							
5201-5249 Stationery	-	-	-	-	-	-	-
5250-5299 Consumables	1,500	1,592	(92)	1,500	1,500	-	-
	-	-	-	-	-	-	-
	1,500	1,592	(92)	1,500	1,500	-	-
12 Receivables							
0201-0209 Receivables	2,000	22,048	(20,048)	2,000	2,000	-	-
0210-0219 LES Receivables	-	-	-	-	-	-	-
0220-0229 Receivables from EU	-	-	-	-	-	-	-
0250 Prepayments & Accrued income	2,000	1,340	660	2,000	2,000	-	-
	-	-	-	-	-	-	-
	4,000	23,388	(19,388)	4,000	4,000	-	-
13 Cash & Equivalents							
5001-5099 Bank & Cash Balances	521,893	619,912	(190,999)	428,913	418,913	(102,980)	(10,000)
	521,893	619,912	(190,999)	428,913	418,913	(102,980)	(10,000)
14 Payables							
4000 Payables	18,000	506	(17,494)	16,988	18,000	-	34,988
4100 Accruals	35,000	36,535	(16,535)	20,000	35,000	-	15,000
4150 Deferred Income	-	117,897	(117,897)	-	-	-	-
Current portion of Long-Term Borrowings	-	-	-	-	-	-	-
	53,000	154,938	(151,926)	3,012	53,000	-	49,988
15 Non Current Liabilities							
4200 Long Term Borrowings	-	-	-	-	-	-	-
Deferred Income	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

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Sok 2

Rif. Tagħna : 46/5073/20/O/121
Rif. Tiegħek :
Rif. Interna. : Minuti 13/K8/2020 – 13.8.1

27 ta' Novembru 2020

Laqgħa dwar l-Estimi Finanzjarji għas-Sena 2021

Għezież residenti,

Wasal iż-żmien tal-laqgħa pubblika, li minn din is-sena, wara l-emendi li kien hemm fil-ligi, ser tiegħu żvolta differenti. Għalhekk il-Kunsill Lokali Pembroke qed jistiednek tipparteċipa fil-laqgħa annwali li fiha ser jippreżenta l-estimi finanzjarji għas-sena 2021.

Għall-benefiċċju tas-saħħa pubblika, minhabba l-pandemija, u għaliex jemmen li hija aktar konvenjenti għar-residenti u aktar effettiva, flimkien mal-fatt li s-sala tal-Kunsill mhijiex adegwata sabiex tospita tali laqgħa minhabba r-restrizzjonijiet tas-Supretendent tas-Saħħa Pubblika fid-dawl tal-pandemija Covid-19, il-laqgħa ser tinżamm virtwalment.

Din se tkun imxandra dirett fuq il-paġna ta' Facebook tal-Kunsill:

<https://www.facebook.com/pembroke.localcouncil>


Kulhadd ser jkun jista' jippostja l-kummenti u s-suggerimenti tiegħu b'mod live waqt il-prezentazzjoni tar-rapporti, liema kummenti se jrin jigu evalwati immedjatament.

Jekk tixtieq tipparteċipa u titkellem waqt il-laqgħa nitolbuk tikkuntattjana permezz tal-email pembroke.lc@gov.mt sabiex tirreġistra l-interess tiegħek u nibgħatulek il-link tal-laqgħa.

F'każ li m'għandekx il-possibilità li tipparteċipa b'mod diġitali, nistiednek iċċemplilna fuq 2137 2111 biex naraw kif nistgħu nakkomodawk jew nigwidawk.

Il-laqgħa ser issir nhar it-Tlieta 15 ta' Diċembru 2020 fis-6:00pm. Għalhekk min jixtieq jibbukja għandu jagħmel dan sa nhar il-Gimgha 11 ta' Diċembru 2020.

Filwaqt li niringrazzjakom tal-kooperazzjoni, nibgħat inselli għalikom.


Avv. Dean Hili
Sindku

Sindku : Dean Hili LL. D. Viċi Sindku : Omar Elaref Arab
Kunsilliera : Dr. Désirée Vella Brincat M.D., Charles Cesare u Raymond Lanzon
Segretarju Eżekuttiv : Kevin Borg

Sok 3

Pembroke Local Council at Local Councils

From: Dean Hili <deahili@gmail.com>
Sent: 07 December 2020 12:07
To: Pembroke Local Council at Local Councils
Subject: Fwd: Annual general meeting local council

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----- Forwarded message -----

From: [REDACTED]
Date: Mon, Dec 7, 2020 at 12:02 PM
Subject: Re: Annual general meeting local council
To: Dean Hili <deahili@gmail.com>

Ok thanks

Sent from my iPhone

1

On 07 Dec 2020, at 11:18, Dean Hili <deahili@gmail.com> wrote:

Grazzi [REDACTED]

Infakrek dwar l-importanza li nzommu mas-suggett li huwa strettament il-budget.

Jekk hemm mistoqsijiet li trid tibghat minn qabel tista wkoll taghmel dan biex tkun cert li jigu mwiegba u li jkollna l-informazzjoni f'idejna, tista taghmel dan.

Inselli ghalik,

Dean

On Mon, Dec 7, 2020 at 8:23 AM Pembroke Local Council at Local Councils <pembroke.lc@gov.mt> wrote:

Kevin Borg
Executive Secretary
Administration



**Kunsill Lokali
Pembroke**

07 DEC 2020

2

46/5209/20/I

Local Council Pembroke

t +356 21372111 e kevin.a.borg@gov.mt <<mailto:kevin.a.borg@gov.mt>>

www.localgovernment.gov.mt

<<http://www.localgovernment.gov.mt/>> | www.publicservice.gov.mt <<http://www.publicservice.gov.mt/>>

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MINISTRY FOR THE NATIONAL HERITAGE, THE ARTS AND LOCAL GOVERNMENT

PEMBROKE LOCAL COUNCIL, TRIQ ALAMEIN,
PEMBROKE, MALTA

On 04/12/2020, 14:47, "  wrote:

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CLICK LINKS or OPEN attachments unless you recognise the sender and know the content is safe.

The Mayor Dean Hili

I would like to participate and be accepted to be part of proceedings

